

Cost Element	Description	Original Budget	Budget Adjustments	Annual Budget	Period Actuals	Actuals YTD	Commitments	YTD Committed Spend	YTD Variance	YTD Variance (%)	Outturn Forecast	Outturn Forecast Variance	Detail	Comments
4665	Catering	8,000		8,000	470	3,205	2,404	5,609	(2,391)	29.89		(8,000)	Community Food Membership Service Plan + BH Provisions	
4685	Clothing and Uniforms	750		750		183		183	(567)	75.60		(750)	Student Clothing Grants	
4690	Laundry and Dry Cleaning	850		850	47	192		192	(658)	77.39		(850)		
4705	Printing	2,500		2,500	685	2,365		2,365	(135)	5.40		(2,500)	Printer cartridges	
4706	Stationery and other office consumables	3,500		3,500	509	1,327		1,327	(2,173)	62.08		(3,500)		
4719	Photocopying	3,500		3,500		1,310	2,340	3,650	150	(4.29)		(3,500)	Inc. Service Plan Sharpe	
4861	Hired and Contracted Services	3,000		3,000	263	2,199	1,101	3,300	300	(10.00)		(3,000)	Inc. Service Plan Water Coolers	
4878	Hired and Contracted Services (Curricul	1,100		1,100		518		518	(582)	52.91		(1,100)	Careers support	
5070	Telephone - Rentals	3,000		3,000	173	1,140	2,860	4,000	1,000	(33.33)		(3,000)	Inc. Service Plan	Adj Mid Year
5091	Postage and Delivery	4,000		4,000		1,644	331	1,975	(2,025)	50.63		(4,000)		
5097	Hire of IT Equipment	3,500		3,500		945	700	1,645	(1,855)	53.00		(3,500)	Harrap Support	
5167	School Governors' Expenses	500		500		313		313	(187)	37.40		(500)	Travel, toners etc	
5180	Exam Registration and Fees	8,000		8,000		3,866	34	3,901	(4,099)	51.24		(8,000)	Invoices expected late March	2018-19 Late Claims-ADJ Mid Year?
5186	Licences	200		200					(200)	100.00		(200)	TV Licence	
5227	Other Transport Arrangements	200		200					(200)	100.00		(200)	Rail Warrants	
5394	Other Expenses	5,000		5,000		294		294	(4,706)	94.12		(5,000)	Shredding, refunds etc.	
5414	Day Activities	8,000		8,000	1,109	5,262	100	5,362	(2,639)	32.98		(8,000)	Inc Service Plan Fleming Park	
5415	Residential Activities	4,000		4,000		4,597		4,597	597	(14.93)		(4,000)		Brean income GL7212
5416	After School Activities	3,000		3,000	121	632		632	(2,368)	78.93		(3,000)		
5780	Link Courses for Pupils	20,000		20,000	293	5,997	7,096	13,093	(6,908)	34.54		(20,000)	Educated off-site	Outreach income GL7501
5925	HCC Svs - Develop & Training	4,683		4,683	50	1,426		1,426	(3,257)	69.54		(4,683)		
5926	HCC Svs- Teacher Insurance	14,446		14,446	1,204	8,427		8,427	(6,019)	41.67		(14,446)		
5928	HCC Svs - Building & Maintenance	15,154		15,154	1,263	8,839		8,839	(6,315)	41.67		(15,154)		
5931	HCC Svs Schools-Catering	1,700		1,700		1,751		1,751	51	(3.00)		(1,700)		Adj Mid Year
5932	HCC Svs Prof Svs Curriculum	11,255		11,255	530	6,878		6,878	(4,377)	38.89		(11,255)		
5933	HCC Svs-Other Prof Svs	27,589		27,589	1,241	18,532		18,532	(9,057)	32.83		(27,589)		
5934	HCC Svs - ICT Lrng Resorces	2,206		2,206		2,206		2,206				(2,206)		
5962	General Support Service and LMS Expendit				300	300		300	300					IOSH Training mis-coded
1000ALT-NONPAY	Non-pay Expenditure (GL 3000-6499)	390,668		390,668	22,515	240,484	29,305	269,789	(120,879)	30.94		(390,668)		
1000ALTED-EXP	Total Expenditure (GL 2000-6499)	2,501,164		2,501,164	178,534	1,370,002	39,346	1,409,348	(1,091,816)	43.65		(2,501,164)		
6565	Year 7 Catch Up Funding	(7,000)		(7,000)					7,000	100.00		7,000	Income expected late March	
6726	Meals, Refreshments and Catering	(7,000)		(7,000)	(471)	(3,148)		(3,148)	3,852	55.03		7,000		
6764	Teacher Sickness SLA Claims	(3,000)		(3,000)		(5,840)		(5,840)	(2,840)	(94.67)		3,000	Insurance	Adj Mid Year
7127	Vehicle Hire	(42,000)		(42,000)		(13,787)		(13,787)	28,213	67.17		42,000	Income expected late March	
7192	General Fees and Charges	(800)		(800)	(65)	(65)		(65)	735	91.88		800	Hire of Hall, Laundry Income etc.	
7203	Other Miscellaneous Income	(10,000)		(10,000)	(220)	(1,416)		(1,416)	8,584	85.84		10,000		
7211	Day Trip Charges	(100)		(100)	(35)	(120)		(120)	(20)	(20.00)		100		
7212	Residential Trip Charges	(1,000)		(1,000)		(1,480)		(1,480)	(480)	(48.00)		1,000		
7444	Interest	(50)		(50)		(115)		(115)	(65)	(130.92)		50	Nursery, Primary, Special Schs Balances Interest (ESTIMATE)	Adj Mid Year
7501	Recharge Inc - Teaching Staff	(65,000)		(65,000)		(12,233)		(12,233)	52,767	81.18		65,000	Outreach	
7503	Recharge Inc - Education Support Staff	(30,000)		(30,000)	(1,656)	(11,936)		(11,936)	18,064	60.21		30,000	Union rep + Bus Escorts	

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1000ANCILLARY	Admin and Clerical Staff	121,006		121,006	9,617	70,357		70,357	(50,649)	41.86		(121,006)	GL 2050 Admin Staff	Income for Union Rep GL7541
1000EDUCSUPP	Other Education Support Staff	117,387		117,387	7,990	59,770		59,770	(57,618)	49.08		(117,387)	GL 2410 Drivers + Soc Workers	
1000CASUALSTAF	Casual Staff	2,717		2,717		2,872		2,872	155	(5.69)		(2,717)	Yoga budget against 2410	2018-19 Late Claims - ADJ Mid Year
1000PREMSTAFF	Premises Staff	125,098		125,098	5,509	65,993		65,993	(59,105)	47.25		(125,098)	GL 2110 Site + Kitchen Staff	
1000TEACHERS	Teachers	1,062,308		1,062,308	80,565	567,953		567,953	(494,355)	46.54		(1,062,308)	GL 2400	Teacher vacancy covered by Supply
1000SUPPLYTCH	Supply Teacher HCC	4,475		4,475					(4,475)	100.00		(4,475)	Claimed teaching time (PT Staff)	
1000SUPTCHAGEN	Supply Teacher Agency	60,000		60,000	9,893	30,187	10,041	40,229	(19,771)	32.95		(60,000)	GL 2640	Ins Claims See GL6764 + Vac See GL2400
1000CHILDCARE	Child Care Staff	305,460		305,460	17,612	160,540		160,540	(144,920)	47.44		(305,460)	GL 2570 Boarding House Staff	
1000CLASSUPAST	Classroom Support Assistants	312,045		312,045	24,832	171,846		171,846	(140,199)	44.93		(312,045)	GL2350 LSAs	
1000PAYCOSTS3	Pay Costs-Basic,NI,Sup etc	2,110,496		2,110,496	156,019	1,129,518	10,041	1,139,559	(970,937)	46.01		(2,110,496)		
1000PAYCOSTS	Pay Costs-Basic,NI,Sup etc	2,110,496		2,110,496	156,019	1,129,518	10,041	1,139,559	(970,937)	46.01		(2,110,496)		
3004	Past years Employer Contribution	48,542		48,542		48,542		48,542				(48,542)		
3103	Other Training Courses and Qualification	10,000		10,000	3,749	10,030		10,030	30	(0.30)		(10,000)	Staff training	New Staff + Teachers' CPD
3120	Apprenticeship levy	8,135		8,135	568	4,378		4,378	(3,757)	46.19		(8,135)		
3192	Redundancy Termination Payment					7,966		7,966	7,966					Budget at GL2400 ADJ Mid Year
3300	Other Employee Expenses	600		600	1	272		272	(328)	54.63		(600)	DBS Checks	
3740	General Maintenance	15,000		15,000	1,034	7,974	2,166	10,140	(4,860)	32.40		(15,000)	Includes Service Plan Tew Bros	
3821	Grounds Maintenance Contracts	2,500		2,500		2,013		2,013	(487)	19.50		(2,500)	Includes Service Plan SLA	Jan-Mar Late invoices Adj Mid Year
3900	Electricity	14,000		14,000	100	11,602		11,602	(2,398)	17.13		(14,000)		2018-19 Late invoices-ADJ Mid Year?
3905	Gas	16,000		16,000	844	7,503		7,503	(8,497)	53.11		(16,000)		
3950	Non System - Gas				(220)	(220)		(220)	(220)					Refund
4010	Water - Metered	2,100		2,100		1,710		1,710	(390)	18.57		(2,100)		
4020	Sewerage - Metered	3,000		3,000		2,967		2,967	(33)	1.12		(3,000)		
4040	Fire Equipment	250		250		60		60	(190)	76.00		(250)		
4042	Fixtures and Fittings	5,000		5,000	1,008	2,848	2,455	5,303	303	(6.06)		(5,000)	Inc Service Plan Locksmiths	TVs, bedding and mattresses for B' Hse. - Adj Mid Year?
4060	Cleaning Materials	4,000		4,000	277	1,232		1,232	(2,768)	69.19		(4,000)		
4092	General Refuse Collection and Disposal	3,000		3,000	370	2,299	2,201	4,500	1,500	(50.00)		(3,000)	Inc Service Plan + Skip Hire	
4232	Vehicle Fuel	12,500		12,500	1,067	5,272		5,272	(7,228)	57.82		(12,500)		
4270	HTM / Other Vehicle - Hire Charges	10,000		10,000	525	3,383		3,383	(6,617)	66.17		(10,000)	Lease hire of third minibus	Occasional Hire of Minibuses
4340	Staff and Volunteer Travel Expenses - Ge	600		600	81	690		690	90	(15.07)		(600)		Late claims Adj Mid-year
4342	Staff Use of Public Transport	700		700	50	1,386		1,386	686	(98.00)		(700)		Late claims Adj Mid-year
4362	Staff Car Allowances	7,000		7,000	331	3,139		3,139	(3,861)	55.15		(7,000)		
4494	Purchase of IT Equipment	5,000		5,000	57	3,012	330	3,342	(1,658)	33.15		(5,000)		
4495	IT Software	6,000		6,000		964	250	1,214	(4,786)	79.77		(6,000)		
4498	Health and Safety Equipment	208		208					(208)	100.00		(208)		
4525	Furniture	6,000		6,000	397	1,640		1,640	(4,360)	72.67		(6,000)		
4540	Educational Supplies, Stationery & Mater	20,000		20,000	1,193	12,661	347	13,008	(6,992)	34.96		(20,000)	Classroom resources	
4615	Drugs and Medical Supplies	500		500	34	150		150	(350)	69.98		(500)		
4618	Domestic Supplies	200		200		3		3	(197)	98.50		(200)		
4630	Hardware and Crockery	200		200	162	299		299	99	(49.56)		(200)		New equipment for ceramic hobs
4641	Catering Provisions	30,000		30,000	2,631	12,361	4,590	16,951	(13,049)	43.50		(30,000)	Inc. Service Plan	

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7690	Additional Grant for Schools	(800)		(800)					800	100.00		800	Additional Pupil Premium allocation	
7691	HCC Schools - High Needs Top Up Funding	(642,682)		(642,682)		(307,644)		(307,644)	335,038	52.13		642,682		
7694	HCC Schools - Pupil Premium	(54,325)		(54,325)	(2,750)	(56,600)		(56,600)	(2,275)	(4.19)		54,325	HCC provided Estimate	
7696	HCC Schools - Budget Shares	(1,501,880)		(1,501,880)		(1,501,880)		(1,501,880)				1,501,880		
7697	HCC Schools - Additional Allocations	(35,296)		(35,296)		(4,964)		(4,964)	30,332	85.94		35,296	Teachers' Payaward Additional income	
1000ALT-INCOM3	Income	(2,400,933)		(2,400,933)	(5,197)	(1,921,228)		(1,921,228)	479,705	19.98		2,400,933		
1000ALT-INCOM2	Total income	(2,400,933)		(2,400,933)	(5,197)	(1,921,228)		(1,921,228)	479,705	19.98		2,400,933		
1000ALT-CURRYR	Surplus/deficit in year	100,231		100,231	173,337	(551,226)	39,346	(511,880)	(612,111)	610.70		(100,231)		
7698	HCC Schools - Balance Brought Forward	(115,456)		(115,456)		(115,456)		(115,456)	0	0.00		115,456		
1000ALT-BALBF	Balance brought forward	(115,456)		(115,456)		(115,456)		(115,456)	0	0.00		115,456		
1000ALTED-BC11	Budget Monitoring for Schools	(15,225)		(15,225)	173,337	(666,682)	39,346	(627,336)	(612,111)	(4,020.44)		15,225		

Checked and annotated by: Deirdre Blower - Business Manager



Seen by Headteacher: Gareth Evans - Headteacher


Presented to Governors: 18th November 2019
6 times a year