

Cost Element	Description	Original Budget	Budget Adjustments	Annual Budget	Period Actuals	Actuals YTD	Commitments	YTD Committed Spend	YTD Variance	YTD Variance (%)	Outturn Forecast	Outturn Forecast Variance	Detail	Comments
1000ANCILLARY	Admin and Clerical Staff	121,006	(477)	120,529		118,442		118,442	(2,087)	1.73		(120,529)	GL 2050 Admin Staff	Income for Union Rep GL7541
1000EDUCSUPP	Other Education Support Staff	117,387	(16,562)	100,825		100,150		100,150	(675)	0.67		(100,825)	GL 2410 Drivers + Soc Workers	
1000CASUALSTAF	Casual Staff	2,717		2,717		4,116		4,116	1,399	(51.48)		(2,717)	Yoga budget against 2410	Late timesheets from 2018/19
1000PREMSTAFF	Premises Staff	125,098	(18,540)	106,558		103,618		103,618	(2,940)	2.76		(106,558)	GL 2110 Site + Kitchen Staff	
1000TEACHERS	Teachers	1,062,308	(36,979)	1,025,329		992,494		992,494	(32,835)	3.20		(1,025,329)	GL 2400	Teacher vacancy covered by Supply
1000SUPPLYTCH	Supply Teacher HCC	4,475	20	4,495					(4,495)	100.00		(4,495)	Claimed teaching time (PT Staff)	
1000SUPTCHAGEN	Supply Teacher Agency	60,000		60,000		71,607		71,607	11,607	(19.34)		(60,000)	GL 2640	Ins Claims See GL6764 + Vac See GL2400 + Service Plan
1000CHILDCARE	Child Care Staff	305,460	(53,913)	251,547		236,310		236,310	(15,237)	6.06		(251,547)	GL 2570 Boarding House Staff	
1000CLASSUPAST	Classroom Support Assistants	312,045	879	312,924		291,489		291,489	(21,435)	6.85		(312,924)	GL2350 LSAs	
1000PAYCOSTS3	Pay Costs-Basic,NI,Sup etc	2,110,496	(125,572)	1,984,924		1,918,225		1,918,225	(66,699)	3.36		(1,984,924)		
1000PAYCOSTS	Pay Costs-Basic,NI,Sup etc	2,110,496	(125,572)	1,984,924		1,918,225		1,918,225	(66,699)	3.36		(1,984,924)		
3004	Past years Employer Contribution	48,542		48,542		48,542		48,542				(48,542)		
3103	Other Training Courses and Qualification	10,000	5,000	15,000		14,108		14,108	(892)	5.95		(15,000)	Staff training	
3120	Apprenticeship levy	8,135	(501)	7,634		7,285		7,285	(349)	4.57		(7,634)		
3192	Redundancy Termination Payment		7,966	7,966		7,966		7,966	(0)	0.00		(7,966)		
3300	Other Employee Expenses	600		600		621		621	21	(3.53)		(600)	DBS Checks	
3740	General Maintenance	15,000	5,000	20,000		20,412		20,412	412	(2.06)		(20,000)	Includes Service Plan Tew Bros	Inc Cleaning contract > GL4070
3821	Grounds Maintenance Contracts	2,500	500	3,000		2,877		2,877	(123)	4.09		(3,000)	Includes Service Plan SLA	Additional works - Trees
3900	Electricity	14,000	1,000	15,000		20,079		20,079	5,079	(33.86)		(15,000)		Inc. Final Qtr 2018/19
3905	Gas	16,000		16,000		18,171		18,171	2,171	(13.57)		(16,000)		
3950	Non System - Gas		(220)	(220)		(220)		(220)	(0)	(0.11)		220		Refund
4010	Water - Metered	2,100		2,100		2,624		2,624	524	(24.96)		(2,100)		
4020	Sewerage - Metered	3,000	750	3,750		4,570		4,570	820	(21.87)		(3,750)		
4040	Fire Equipment	250		250		60		60	(190)	76.00		(250)		
4042	Fixtures and Fittings	5,000	2,500	7,500		5,178		5,178	(2,322)	30.96		(7,500)	Inc Service Plan Locksmiths	New Site Manager
4060	Cleaning Materials	4,000		4,000		2,449		2,449	(1,551)	38.77		(4,000)		Contractors provide their own materials
4070	Cleaning services		7,539	7,539		7,539		7,539				(7,539)	Cleaning Contractor	
4092	General Refuse Collection and Disposal	3,000	2,500	5,500		4,070		4,070	(1,430)	26.00		(5,500)	Inc Service Plan + Skip Hire	
4232	Vehicle Fuel	12,500	(1,500)	11,000		11,803		11,803	803	(7.30)		(11,000)		
4263	Hire of Transport for Re-Hire					4		4	4					In-put Error > 4232
4270	HTM / Other Vehicle - Hire Charges	10,000	(2,500)	7,500		6,889		6,889	(611)	8.14		(7,500)	Lease hire of third minibus	Occasional Hire of Minibuses
4340	Staff and Volunteer Travel Expenses - Ge	600	400	1,000		728		728	(272)	27.16		(1,000)		
4342	Staff Use of Public Transport	700	1,300	2,000		2,136		2,136	136	(6.80)		(2,000)		
4362	Staff Car Allowances	7,000	(2,000)	5,000		5,254		5,254	254	(5.08)		(5,000)		
4494	Purchase of IT Equipment	5,000		5,000		7,528		7,528	2,528	(50.56)		(5,000)		
4495	IT Software	6,000		6,000		1,331		1,331	(4,669)	77.82		(6,000)		
4498	Health and Safety Equipment	208		208					(208)	100.00		(208)		
4525	Furniture	6,000		6,000		3,662		3,662	(2,338)	38.96		(6,000)		
4540	Educational Supplies, Stationery & Mater	20,000		20,000		19,745		19,745	(255)	1.28		(20,000)	Classroom resources	
4615	Drugs and Medical Supplies	500		500		332		332	(168)	33.54		(500)		
4618	Domestic Supplies	200		200		3		3	(197)	98.50		(200)		
4630	Hardware and Crockery	200	200	400		447		447	47	(11.87)		(400)		

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4641	Catering Provisions	30,000		30,000		22,971		22,971	(7,029)	23.43		(30,000)	Inc. Service Plan	
4665	Catering	8,000		8,000		4,934		4,934	(3,066)	38.33		(8,000)	Community Food Membership Service Plan + BH Provisions	Late invoice - Final qtr Service plan 2019/20
4685	Clothing and Uniforms	750		750		224		224	(526)	70.19		(750)	Student Clothing Grants	
4690	Laundry and Dry Cleaning	850		850		360		360	(490)	57.64		(850)		
4705	Printing	2,500	1,500	4,000		4,613		4,613	613	(15.33)		(4,000)	Printer cartridges	
4706	Stationery and other office consumables	3,500		3,500		1,853		1,853	(1,647)	47.05		(3,500)		
4719	Photocopying	3,500	1,000	4,500		2,782		2,782	(1,718)	38.17		(4,500)	Inc. Service Plan Sharpe	Late invoice for final qtr.
4861	Hired and Contracted Services	3,000	1,000	4,000		3,403		3,403	(597)	14.93		(4,000)	Inc. Service Plan Water Coolers	
4878	Hired and Contracted Services (Curricul	1,100		1,100		1,160		1,160	60	(5.45)		(1,100)	Careers support	
5070	Telephone - Rentals	3,000		3,000		2,428		2,428	(572)	19.08		(3,000)	Inc. Service Plan	
5091	Postage and Delivery	4,000		4,000		4,752		4,752	752	(18.79)		(4,000)		
5097	Hire of IT Equipment	3,500		3,500		3,071		3,071	(429)	12.25		(3,500)	Harrap Support	
5167	School Governors' Expenses	500		500		664		664	164	(32.89)		(500)	Travel, toners etc	
5180	Exam Registration and Fees	8,000		8,000		7,490		7,490	(510)	6.38		(8,000)	Invoices expected late March	
5186	Licences	200		200		155		155	(46)	22.75		(200)	TV Licence	
5227	Other Transport Arrangements	200		200					(200)	100.00		(200)	Rail Warrants	
5394	Other Expenses	5,000	(2,500)	2,500		294		294	(2,206)	88.23		(2,500)	Shredding, refunds etc.	
5414	Day Activities	8,000		8,000		10,170		10,170	2,170	(27.12)		(8,000)	Inc Service Plan Fleming Park	Increase in Friday activities
5415	Residential Activities	4,000	1,000	5,000		4,597		4,597	(403)	8.05		(5,000)		Brean income GL7212
5416	After School Activities	3,000		3,000		1,397		1,397	(1,603)	53.44		(3,000)		
5780	Link Courses for Pupils	20,000		20,000		18,643		18,643	(1,357)	6.79		(20,000)	Educated off-site	Outreach income GL7501
5925	HCC Svs - Develop & Training	4,683		4,683		1,677		1,677	(3,006)	64.18		(4,683)		
5926	HCC Svs- Teacher Insurance	14,446		14,446		13,526		13,526	(920)	6.37		(14,446)		
5928	HCC Svs - Building & Maintenance	15,154		15,154		15,153		15,153	(1)	0.00		(15,154)		
5931	HCC Svs Schools-Catering	1,700	51	1,751		1,751		1,751				(1,751)		
5932	HCC Svs Prof Svs Curriculum	11,255		11,255		11,140		11,140	(115)	1.02		(11,255)		
5933	HCC Svs-Other Prof Svs	27,589		27,589		27,259		27,259	(330)	1.20		(27,589)		
5934	HCC Svs - ICT Lrng Resorces	2,206		2,206		2,206		2,206				(2,206)		
5962	General Support Service and LMS Expendit					569		569	569					HCC Training mis-coded
1000ALT-NONPAY	Non-pay Expenditure (GL 3000-6499)	390,668	29,985	420,653		395,436		395,436	(25,217)	5.99		(420,653)		
1000ALTED-EXP	Total Expenditure (GL 2000-6499)	2,501,164	(95,587)	2,405,577		2,313,661		2,313,661	(91,916)	3.82		(2,405,577)		
6565	Year 7 Catch Up Funding	(7,000)		(7,000)		(6,158)		(6,158)	842	12.03		7,000		
6726	Meals, Refreshments and Catering	(7,000)		(7,000)		(5,622)		(5,622)	1,378	19.68		7,000		
6764	Teacher Sickness SLA Claims	(3,000)	(3,000)	(6,000)		(5,840)		(5,840)	160	2.67		6,000	Insurance	
7127	Vehicle Hire	(42,000)		(42,000)		(41,306)		(41,306)	694	1.65		42,000		
7192	General Fees and Charges	(800)		(800)		(65)		(65)	735	91.88		800	Hire of Hall, Laundry Income etc.	
7203	Other Miscellaneous Income	(10,000)		(10,000)		(1,802)		(1,802)	8,198	81.98		10,000		
7211	Day Trip Charges	(100)	(100)	(200)		(120)		(120)	80	40.00		200		
7212	Residential Trip Charges	(1,000)	(480)	(1,480)		(1,480)		(1,480)				1,480		
7444	Interest	(50)	(65)	(115)		(115)		(115)	(0)	(0.40)		115	Nursery, Primary, Special Schs Balances Interest (ESTIMATE)	
7501	Recharge Inc - Teaching Staff	(65,000)		(65,000)		(42,581)		(42,581)	22,419	34.49		65,000	Outreach	
7503	Recharge Inc - Education Support Staff	(30,000)		(30,000)		(30,844)		(30,844)	(844)	(2.81)		30,000	Union rep + Bus Escorts	Income on 7541

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7690	Additional Grant for Schools	(800)		(800)					800	100.00		800	Additional Pupil Premium allocation	
7691	HCC Schools - High Needs Top Up Funding	(642,682)		(642,682)		(675,672)		(675,672)	(32,990)	(5.13)		642,682		
7694	HCC Schools - Pupil Premium	(54,325)	(2,275)	(56,600)	(168)	(61,198)		(61,198)	(4,598)	(8.12)		56,600	HCC provided Estimate	
7696	HCC Schools - Budget Shares	(1,501,880)		(1,501,880)		(1,501,880)		(1,501,880)				1,501,880		
7697	HCC Schools - Additional Allocations	(35,296)		(35,296)		(48,550)		(48,550)	(13,254)	(37.55)		35,296	Teachers' Payaward Additional income	
1000ALT-INCOM3	Income	(2,400,933)	(5,920)	(2,406,853)	(168)	(2,423,235)		(2,423,235)	(16,382)	(0.68)		2,406,853		
1000ALT-INCOM2	Total income	(2,400,933)	(5,920)	(2,406,853)	(168)	(2,423,235)		(2,423,235)	(16,382)	(0.68)		2,406,853		
1000ALT-CURRYR	Surplus/deficit in year	100,231	(101,507)	(1,276)	(168)	(109,574)		(109,574)	(108,298)	(8,487.33)		1,276		
7698	HCC Schools - Balance Brought Forward	(115,456)		(115,456)		(115,456)		(115,456)	0	0.00		115,456		
1000ALT-BALBF	Balance brought forward	(115,456)		(115,456)		(115,456)		(115,456)	0	0.00		115,456		
1000ALTED-BC11	Budget Monitoring for Schools	(15,225)	(101,507)	(116,732)	(168)	(225,030)		(225,030)	(108,298)	(92.78)		116,732		

Checked and annotated by: Deirdre Blower - Business Manager

Seen by: Gareth Evans - Headteacher

Presented to Governors: 11th May 2020
6 times a year