

REPORT OF GOVERNOR'S VISIT TO LAKESIDE SCHOOL

Governor's name: Di Chamberlain / Rachel Dalby-Hopkins

Person(s) visited: LSA (Sucha), Teacher (Richard Aves).
Well-Being Co-Ordinator (Jen Simpson)

Date of visit: 6 December 2019 **Length of visit:**

Governors' area of interest: Various

Purpose of visit:

1. Discuss effectiveness of staff handbook and induction process
2. Check single central record to ensure all DBS returned
3. Check safeguarding knowledge
4. Update knowledge around well-being initiatives for staff and pupils

Summary of experiences:

1. The staff handbook had been updated in September to be more streamlined and accessible. Both teaching staff were able to tell us who the Designated Safeguarding Lead is and what they would do if they were concerned about the safeguarding of a child, how they would raise a concern and what they would do if they had any concerns around a staff member or the head teacher. RA found the handbook particularly useful for policy information. Sucha said it was a good reference /go to source. At the request of RA, DC discussed the role of the governors and the Governing Body.
2. DC checked the Single Central Register with the Business Manager. All DBS checks had been returned, showing DBS numbers. The checks for subcontracted staff were the responsibility of the subcontractor – details of the staff on register but not the DBS number. No cells left blank.
3. See 1 above.
4. JS said that the area around pupil and staff well-being was huge. She had put together a staff well-being folder of suitable resources in the staffroom. She had also started putting together a portfolio of evidence of work being done in this area in Lakeside School. She spent time filtering the vast amount of material available from the many organizations posting resources and information, sharing via email, notice boards, face to face, appropriate research and resources with staff to use both with students and for themselves (in bite-size pieces on a drip feed basis). Some recent research by the social work student confirmed how well Lakeside staff work with students' parents/carers. JS shared with us some of the initiatives so far introduced and it was agreed obtaining evidence of impact in this area would be tricky but watch this space She was interested in how anxieties surrounding transition for Yr 7 and 11 students could be reduced.

Information or issues arising for consideration by governors: No negatives. The passion and leadership shown by JS in this area was acknowledged and praised.

Suggestions/comments: None

Plans for further action/meetings:

It was agreed that DC (wearing the well-being governor hat) would meet with JS before the autumn and spring half-terms.

Di and Rachel 6 December 2019